

DERBYSHIRE VOLUNTARY ACTION

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2018

DERBYSHIRE VOLUNTARY ACTION

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DERBYSHIRE VOLUNTARY ACTION

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2018

Trustees

Heather Fawbert, Chair
Roland Brown, Vice Chair
Peter Shaw
Ann Sullivan
Lynn Tory
Amy Harris
Rona Rawson
Julie Dixon
Angela Parnell
Narinder Sharma
John Wardle (Resigned 1 August 2018)
Gill Geddes (Resigned 8 September 2017)
John Siddall (Resigned 21 April 2017)

Company registered number

06956527

Charity registered number

1134329

Registered office

Office 2a, The Market Hall, Chesterfield, Derbyshire, S40 1AR

Staff

Jacqui Willis, Chief Executive Officer
Sue Thickett, NDVA Administrator
Roger Kerry, Mental Health Liaison Service Worker
Bryony White, Mental Health Liaison Service Administrative Assistant
Lisa Winter, vSPA Liaison Worker
David Gadsby-Dean, vSPA Liaison Worker
David Churm, Office Support Assistant
Rachel Bounds, Senior Administrator
Julia Cook, Business Innovations Manager

Independent Examiner

BHP LLP, 57-59 Saltergate, Chesterfield, S40 1UL

Bankers

Unity Trust Bank Plc., Nine Brindleyplace, Birmingham, B1 2HB

DERBYSHIRE VOLUNTARY ACTION

CHAIR'S REPORT FOR THE YEAR ENDED 31 MARCH 2018

I am very pleased to introduce Derbyshire Voluntary Action's Annual Report for 2017/18.

On 26 October 2017, NDVA changed its name to Derbyshire Voluntary Action. The choice of name came through much consultation and a final membership decision. The Derbyshire Voluntary Action team has not lost our passion and "reason to be".

I am pleased to say our vision remains as in previous years, to see a well-connected and supported Voluntary and Community Sector (VCS); regarded as an equal partner with statutory services in health and care pathways. I am delighted to say that our organisation continues to play a lead role in representing, supporting and informing groups and organisations working in the health and well-being voluntary and community sector across Derbyshire. Our staff and board members integrity, commitment and innovation is well recognised and respected.

Throughout 2017/18, we have remained a committed member of many strategic boards and working groups. Derbyshire Voluntary Action's Health & Social Care Voluntary Sector Forum has been a mechanism for consultation. This well attended quarterly forum, with its lively and impassioned debates taking place between speakers and members, has also continued to provide a much-needed place for networking, information sharing and community learning. There has been much to hear about and discuss during the course of the year and we take a great deal of pride and satisfaction in knowing that evaluation shows these meetings are highly rated by both the presenters and our forum members.

Derbyshire Voluntary Action's Mental Health Liaison Service continues to play an important strategic and planning role in the provision of VCS mental health services across North Derbyshire and Hardwick. It works closely with mental health commissioners, NHS mental health service providers, Derbyshire County Council, other stakeholders and partners in the south of the county to support mental health service-providing groups.

Our well-respected vSPA North & Erewash social prescribing service has gone from strength to strength, taking referrals from frontline health and care professionals, VCS colleagues and a limited amount of self-referrals. The volume of referrals continues to grow, as does its reputation; for supporting vulnerable people to access the invaluable preventative and supportive health and wellbeing services, the Voluntary Sector provides.

Near the end of this financial year, we saw the start of an exciting new one-year project to raise awareness of cancer symptoms and the importance of early diagnosis, with a main aim to increase in the uptake of cancer screening. Be Cancer Safe, funded by the Cancer Alliance, is part of the Sheffield STP's Early Diagnosis workstream and will be evaluated by Sheffield Hallam University. Working with partners in Rotherham, Barnsley, Doncaster and Bassetlaw, Derbyshire Voluntary Action is the lead for North Derbyshire and Hardwick.

The Derbyshire Voluntary Action team has worked incredibly hard to support our members and to promote the amazing creativity, expertise and value for money, which exists across our sector. We understand the economic challenges that exist today; but Derbyshire Voluntary Action is an important and unique resource, which needs and deserves continued support.

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**CHAIR'S REPORT
FOR THE YEAR ENDED 31 MARCH 2018**

As in previous years, I would like to thank my fellow Board members who have contributed their time and effort so generously.

Finally, on behalf of the Board, I sincerely thank our dedicated staff team, so ably led by Jacqui Willis. This small team provides innovative services of such quality and growing diversity it is a pleasure to be associated with all that they do.

As Chair, I am proud to be associated with such an inspiring organisation and look forward to the future.

Name Heather Fawbert
Chair

Date

DERBYSHIRE VOLUNTARY ACTION

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2018

The Trustees (who are directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of the Charity Derbyshire Voluntary Action for the year 1 April 2017 to 31 March 2018. The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) as amended by Update Bulletin 1.

Since the Charity qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

Objectives and Activities

a. Policies and objectives

The objects of Derbyshire Voluntary Action as listed in the Memorandum and Articles of Association are:

- The promotion and protection of good health for the benefit of the public, particularly in the County of Derbyshire.
- The promotion of the voluntary sector for the benefit of the public in the Area of Benefit.

DVA's main aim is 'to support health related voluntary groups working in Derbyshire'.

During this period, NHS North Derbyshire Clinical Commissioning Group (NDCCG) and Derbyshire County Council (DCC) funded Derbyshire Voluntary Action, via Service Level Agreements:

- a) To share information, develop strategic plans and to provide mutual support for the benefit of the voluntary sector and the community.
- b) Promote voluntary sector involvement in planning and consultation about health and community care (including children's services).
- c) Assist in the maintenance of channels of communication between voluntary groups and the authorities responsible for health and social care.
- d) Work to support the health related voluntary sector.
- e) Administer grants, travel expenses and user involvement funds, which enable voluntary groups and planning groups to improve health and social services.

The activities section illustrates the work, which has been undertaken by Derbyshire Voluntary Action, in order to meet these objectives.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

b. Activities for achieving objectives and achievements and performance

Derbyshire Voluntary Action works with health related voluntary and community organisations, providing networks of information and support. These services are to enhance the quality and work of voluntary bodies, which operate within the health related voluntary sector across Derbyshire. The main tools for achieving this work and meeting the objectives are:

The Derbyshire Voluntary Action Health & Social Care Voluntary Sector Forum

The Forum is the General Meeting of the membership of Derbyshire Voluntary Action, including once a year, the Annual General Meeting to elect a Board of Directors. The Forum provides information through presentations and discussions from and between statutory and voluntary organisations. It shares information and as a consultation mechanism; holds workshops to respond to local and national issues.

The Forum provides an opportunity to network with other health related voluntary and community groups and organisations. The Forum is always open to new members and it is important to emphasise that attendance at the Forum is not restricted to Members of Derbyshire Voluntary Action. The Forum, regularly attended by an average of 65 representatives from 60 organisations, has a mailing list of 341 organisations.

The forum agenda also includes a Derbyshire Voluntary Action business section with updates from the Charity Manager on activity since the last forum, the future work plan and objectives set by the Derbyshire Voluntary Action Board of Directors, and project updates from the Mental Health Liaison Service, vSPA and Dronfield 2gether.

A key highlight of this financial year was an extremely well received appearance from Joy Hollister the Strategic Director of Adult Care, who came twice to discuss how the VCS move forward in partnership with Derbyshire County Council. Other agenda items included, presentations and discussions on GDPR, Corporate Social Responsibility (CSR), Joined Up Care (the Derbyshire STP), changes to Big Lottery funding, Financial Scams and Vulnerable People. The Derbyshire Recovery & Peer Support Service, Derbyshire Victim Services, the Social Movement in Cancer (Cancer Alliance / South Yorkshire & Derbyshire STP Early Diagnosis workstream), Befriending in Derbyshire - Trusted Befriending Network report, Facing Forward – How Small and Medium-sized Charities can Adapt and Survive (Lloyds Bank Foundation) and Understanding Funding Opportunities in your Locality – what are the funders looking for? (workshops and discussions; supported by local CVS partners and Public Health leads). In addition, updates from DVA projects.

Another regular agenda feature was the '10 Minute Slot', where groups are invited to spend 10 -15 minutes to speak about their group/ organisation and what they are currently working on.

The final agenda item remained the closed-door information sharing section of the meeting, which provides the opportunity to debate the morning's presentations and current issues of interest to the health related voluntary and community sector.

The Derbyshire Voluntary Action Health & Social Care Voluntary Sector Forum continues to work, when appropriate, in partnership with the Southern Derbyshire Health & Social Care Forum led by South Derbyshire CVS.

Forum feedback from attendees has been consistently positive. Our diverse agenda items remain well received, with 95% of presentations rated good to very good and 100% finding the forums useful. Forum members told us they felt very well informed and 99% rated Derbyshire Voluntary Action's services and support as good or very good.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

'Network' Newsletter

'The Derbyshire Voluntary Action 'Network' newsletter, produced four times this year to promote the work of its members, give updates on our Health & Care Voluntary Sector Forums, advertise Small Grants schemes, events and job opportunities, provide information on local and national current issues and changes in legislation and report on current work of Derbyshire Voluntary Action. It may also include other health related funding and training opportunities.

During this financial year, we distributed 1,300 hard copies per edition. Voluntary organisations received 465 copies and statutory agencies 725, including NHS Clinical Commissioning Groups, DCC (Adult Care and Children's Services) and Derbyshire Healthcare NHS Trust. In addition, Derbyshire MP's, Derbyshire County Councilors', Libraries, District and Borough Councils across the north of the County, Chesterfield Royal Hospital Foundation Trust and all GP Practices within North Derbyshire, Erewash and Hardwick Clinical Commissioning Group areas received multiple copies.

This year the newsletter was further distributed through Derbyshire Voluntary Action's electronic distribution lists, with an average download of 445 per bulletin.

'E News Update' - NDVA's electronic information bulletin

In addition to our information and news updating services provided through regular emails, the quarterly Forums and 'Network' newsletters, we produced and distributed our weekly electronic bulletin called 'E News Update' and our Mental Health Liaison Service e-bulletin . They are popular and cost-effective communication channels for many of Derbyshire Voluntary Action's member groups and organisations. The bulletins ended the year with a distribution list of 593 voluntary and community sector recipients.

Derbyshire Voluntary Action also distributes a separately formatted single item bulletin whenever necessary, to send out short notice or urgent reply information.

There are separate distribution lists for infrastructure and 156 statutory colleagues, used to distribute information and press releases as and when appropriate.

Derbyshire Voluntary Action Database

Derbyshire Voluntary Action maintains a specialist database of health related voluntary organisations in Derbyshire. There are currently 773 organisations listed on the database. A full data base refresh, conducted bi-annually, means data is as current as the information given to us by our members. Following Derbyshire Voluntary Action Board approval, we listed new members on the database at 6 times this year.

Membership application and database refresh forms are available to download on the Derbyshire Voluntary Action website. All non-members receive database and membership information in response to a request for funding.

During this financial year, the database formed the basis of the Website Directory detailed below and was regularly maintained.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

The Specialist Directory of Derbyshire Health Related Voluntary and Community Groups and Organisations

The current edition of the Specialist Directory continues accessed electronically via the Derbyshire Voluntary Action website.

The functionality and population of the front facing web database is administered by Derbyshire Voluntary Action administrative staff, and all new organisations that make contact with Derbyshire Voluntary Action or its projects are asked if they wish to be part of this web based Directory.

Website - www.dva.org.uk

The website, updated on a regular basis with news and events, provides an additional communication channel with groups, statutory agencies and the wider public. Derbyshire Voluntary Action administrative staff remain responsible for its population and general administration.

Community Directory Derbyshire

Derbyshire Voluntary Action continues to work in partnership with infrastructure partners across Derbyshire to jointly support and be responsible for data population of the Community Directory Derbyshire. This includes responsibility for a proportion of the associated costs, input and refresh. The Community Directory lists all voluntary groups, including health and care related groups.

Small Grants Scheme

During this financial year, Derbyshire Voluntary Action continued to administer the Small Grants Scheme on behalf of North Derbyshire CCG; who provide funding via a Service Level Agreement. The Scheme is designed to offer funding for running costs e.g. room hire, insurance costs, transport costs, postage, etc. to support health related voluntary groups, particularly in North Derbyshire.

The grant is up to a maximum of £1,000, with the average grant being £600. There were, as usual, four application rounds this year, advertised in Derbyshire Voluntary Action's 'Network' newsletter, electronically through 'E News Update' and on our website. A regular panel of Derbyshire Voluntary Action's directors met to access applications

In 2017/18, the panel approved 39 small grants to support voluntary and community organisations across North Derbyshire to the value of £28,541. As in previous years, smaller voluntary and community groups who have limited access to other sources of funding received priority. To help them with 'getting off the ground, 7 new groups received start-up grants of £200. In addition, 8 mental health self-help groups funding to the value of £5,505.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Public Health Locality Grants

During this period, Derbyshire Voluntary Action administered Public Health Locality Grants for Chesterfield and North East Derbyshire. These community focused funding streams aim to encourage and support voluntary and community groups to 'open their doors' and work on projects and events in partnership with others to help build community resilience and develop social capital. These small grants are for community development and not intended to support core-running costs. The panel particularly welcomed applications that engaged with local people.

From rounds held in May and August 2017, and January and March 2018, 13 North East Derbyshire voluntary and community organisations received grants to the value of £29,166. From rounds held in May and August 2017, and January 2018, 13 Chesterfield voluntary and community organisations received grants to the value of £11,951. Awards made were through both scoring and final decision-making panels made up of Public Health staff and the Derbyshire Voluntary Action Chief Executive, supported by Bryony White, Derbyshire Voluntary Action Administrator.

Public Health 5 Ways to Wellbeing Grants

During this period, Derbyshire Voluntary Action administered Public Health 5 Ways to Wellbeing Grants for Chesterfield, North East Derbyshire and Bolsover. Again, the final decision-making panels consisted of Public Health staff and the Derbyshire Voluntary Action Chief Executive, supported by Bryony White, Derbyshire Voluntary Action Administrator; for rounds held in November 2017 and February 2018. In total, the panel awarded £23,470 of 5 Ways to Wellbeing funding.

North Derbyshire Health Grants

A set amount of funding Derbyshire Voluntary Action distributes, on an annual basis, to a prescribed list of voluntary organisations on behalf of North Derbyshire CCG.

Representation through attendance at Strategic Planning Groups and Meetings

In order to represent the views of health related voluntary organisations in Derbyshire, Derbyshire Voluntary Action attended a variety of strategic meetings. The meetings included the Place Development Board, Health & Wellbeing Board, Adult Care Board, Derbyshire Safeguarding Adults Board, Mental Health Commissioning Board and the Derbyshire Learning Disability Partnership County Board. In addition, the Chesterfield Place Alliance, Chesterfield NED and Bolsover Health and Wellbeing Partnership Boards, 21c Communications and Engagement Steering Group, Erewash Vanguard Community and Personal Resilience, Future in Mind North Steering Group and two Derbyshire Adult Safeguarding Board Sub Groups (Operational & Leadership and Financial Abuse).

Derbyshire Voluntary Action Chief Executive is Chair of the Derbyshire County Learning Disability County Partnership Board.

Derbyshire Voluntary Action remained a committed member of 3D, in partnership with Derbyshire County and City infrastructure organisations.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Representation on funding stream panels

In order to support health related voluntary groups and strategic agencies, Derbyshire Voluntary Action served as a member on a variety of funding stream panels, including Derbyshire Voluntary Action Small Grants Scheme, Public Health Chesterfield, NE Derbyshire and Bolsover Locality Grants and 5 Ways to Wellbeing Grants and the Community Foundation Derbyshire Grants Committee.

Representation on Chesterfield Royal Hospital NHS Trust - Partner Governors

The Council of Governors is a stakeholder group for the local community in the stewardship of the Trust. It is responsible for the appointment of the Trust's chairperson and non-executive directors, consulted by the Board of Directors on the strategic direction and other matters of significance to the plans of the Trust. It does not have a role in the day-to-day management of the Trust.

To represent the Voluntary and Community Sector, every 3 years Derbyshire Voluntary Action Health & Social Care Forum members elect two representatives as Partner Governors.

This year Derbyshire Voluntary Action, on behalf of our members, would like to thank our current representatives Lynn Tory and Angela Parnell for the sterling job.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

DVA has achieved the following outputs against its Service Level Agreement:

Output	Annual Target (2017/18)	Actual (2017/18)
Number of registered VCS health and care groups / organisations supported	600	773
Number of NDVA Forum members supported	275	321
Number NHS of small grants issued	40	54
Number of new groups / organisations supported	25	29
Number of newsletters distributed	1,100 per quarter (4,480 total for year)	1,300 per quarter (5,200 total for year)
Number of VCS health and care groups / organisations receiving electronic communications	500	593
Number of new groups / organisations added to the database	25	19

Note: Preparations for GDPR made a significant impact on information sharing and storage, thus having a bearing on database figures.

Evaluation

During the course of 2017/18, the feedback received by Derbyshire Voluntary Action from its membership, statutory bodies and others about the contribution it is making to voluntary sector health and care pathways in Derbyshire was overwhelmingly positive.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Annual Survey 2017/18

Derbyshire Voluntary Action's Annual Members Survey 2017-18 shows some positive feedback:

- 97% of respondents rated Derbyshire Voluntary Action as **excellent or good** at keeping them **'informed about topics of interest or concern'** over the last 12 months.
- 99% of respondents rated Derbyshire Voluntary Action as **excellent or good** at keeping them **'informed about new developments'** over the last 12 months.
- 94% of respondents rated Derbyshire Voluntary Action as **excellent or good** at keeping them **'informed about commissioning intentions'** over the last 12 months.
- 96% of respondents rated Derbyshire Voluntary Action as **excellent or good** at **'representing and promoting the interests of the VCS at a strategic level'** over the last 12 months.
- 94% of respondents rated Derbyshire Voluntary Action as **excellent or good** at **'enabling dialogue between VCS and commissioners'** over the last 12 months.
- 79% of respondents rated Derbyshire Voluntary Action as **excellent or good** at **'providing opportunities for members to network and develop partnerships'** over the last 12 months.
- 81% of respondents rated Derbyshire Voluntary Action as **excellent or good** at **'administering small grants schemes'** over the last 12 months.

In addition:

- 57% of respondents said Derbyshire Voluntary Action played a **'direct role'** in helping your group/organisation provide the frontline day-to-day services and support that you provide to their beneficiaries
- 36% of respondents said Derbyshire Voluntary Action played an **'indirect role'** in helping your group/organisation provide the frontline day-to-day services and support that you provide to their beneficiaries.

We also asked:

"What would you say you value most about the support you receive from Derbyshire Voluntary Action?"

Here are just a few of our member's feedback:

- "Without DVA there is no way we could have undertaken our project work so their support is vital to our group in ensuring we are able to offer the best we can for our group members and to engage the wider public who experience tinnitus to seek our support".
- "They have a key strategic role to fulfil in supporting the voluntary sector to use "joined up thinking and writing" that is sadly lacking with some of the statutory organisations. The team are always available to offer help, guidance and support and join together like minded organisations. They remain neutral, independent and always focus on helping others".
- "For me the topics of interest raised are so important in order to keep all charities in the loop and up to speed with any policy and legislation changes. Also, the networking with others is essential for charities in order to share resources and ideas which enable us to be cost effective in all areas of service provision".
- "I find out about so many local groups and organizations through the newsletter. It is a great resource and "one place " resource. I have signposted many clients to services I would not have known about otherwise".
- "Probably the most comprehensive and regular source of information".
- "It's complete understanding of the world in Derbyshire for the voluntary sector. Not really seen elsewhere in other counties with similar organisations".
- "Consultation & interactions with the Public. Sharing vital safeguarding information too hard to reach clients and communities".

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

This year we asked the additional question below:

"In the event that Derbyshire Voluntary Action was no longer able to provide the types of support we have done in the past, what would be the impact on:

- a) The frontline services and support you provide?
- b) The running of your group/organisation?
- c) Would you be able to find similar support elsewhere?"

- 80% of respondents said there would be a **'significant impact on the frontline services they provide'**
- 49% of respondents said there would be a **'significant impact on the running of their organisation'**
- 6% of respondents said they would be **'able to find similar support elsewhere'**

Mental Health Liaison Service

Derbyshire Voluntary Action hosts and manages the Mental Health Liaison Service (MHLS).

Objectives:

NHS Hardwick Clinical Commissioning Group via a Service Level Agreement to funds the service:

- To develop a platform for voluntary agencies delivering mental health services to come together to discuss matters of common interest and influence strategic planning in mental health;
- Represent voluntary sector mental health providers on strategic commissioning and other key planning groups;
- Ensure voluntary sector representation on other joint agency planning groups and review bodies;
- Train and support other voluntary sector representatives.

Activities:

Platform for Voluntary Agencies to Discuss Issues and Influence Strategic Planning

During this period, the MHLS has delivered the Voluntary Sector Mental Health Network (VSMHN). VSMHN has 53 voluntary sector service providers as members who meet bi-monthly to discuss issues and inform mental health planning groups. Information was distributed via a weekly electronic bulletin to 73 recipients and an email network to a wider group of interested parties. During this period, VSMHN held four meetings; the project has worked closely with the Derbyshire Mental Health Forum (DMHF), co-hosting two Joint Countywide Forums.

TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018

Representing the Voluntary Sector on Planning Groups

Mental Health Liaison Service staff regularly attend the following:

- Meetings with Commissioners: The Mental Health Liaison Worker has regular meetings with the head of mental health commissioning and his team. In addition, commissioners attend the VSMHF Forums and the two county-wide meetings which are held to give VSMHN and DMHF members the chance to hear the commissioners' plans and to question strategic decisions.
- Meetings with Derbyshire County Council: The Mental Health Liaison Worker is also meeting regularly with members of Derbyshire County Council's commissioning team and senior representatives from Public Health, to contribute to the organisation and planning of local authority services and their links with the voluntary sector.
- Meetings with the Derbyshire Healthcare Foundation Trust: The Mental Health Liaison Service has always seen the importance of a close working relationship with the Trust as it is the major provider of mental health services in Derbyshire. The Mental Health Liaison Worker meets regularly with Trust staff and seeks to form mutually beneficial partnerships.

Training and Support for Voluntary Groups

The Mental Health Liaison Service has links locally, regionally and nationally with a range of organisations, providing information, tender documentation and training opportunities, all circulated via the email network. VSMHN also organises information and training events for members as required. The Mental Health Liaison Worker has also attended several training events on national legislation etc. and fed information back to VSMHN.

Self-help

The service continued to administer some small grants to self-help groups and their umbrella organisations. It also worked in partnership to help commissioners develop a proposal for the future of self-help. This work went out to tender as the Recovery and Peer Support Service. The MHLS helped the self-help groups to prepare for this service delivery remodelling by assisting them with issues such as policy, development, output measurement and finance and was active in supporting local VCS mental health groups and organisations both through the tender process and after during the implementation stages.

Men Going Forward (MGF)

MGF is a social prescribing project across north Derbyshire; led by Derbyshire Voluntary Action and funded by Derbyshire County Public Health. It is a non-clinical approach to help build confidence and resilience in men aged between 40 and 60 whose mental health may be at risk. Men's involvement with the project begins by attending a social group, in which men attending decide and plan activities in which they would like to take part.

During this period, trained volunteers and staff members from our partner organisation, Derbyshire Federation for Mental Health, have supported men to achieve personal goals and increase their mental resilience. The project was publicised via posters in gents' toilets in places and venues where men visit regularly.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

vSPA North & Erewash (Voluntary Sector Single Point of Access)

The vSPA service has been operating in North Derbyshire since 1 June 2014. The service concept was designed by Derbyshire Voluntary Action following an extensive consultation process, including: a GP referral audit; of primary care referral rate into VCS services, a dedicated Health & Social Care VCS Forum and workshops involving Derbyshire Voluntary Action member and statutory health and care professionals.

The aim of vSPA North & Erewash is to provide an effective referral route from health and social care professionals to link their patients or persons to voluntary sector services within their local community.

The priority of vSPA is to identify support for people at home or as close to home as possible to reduce social isolation, promote engagement in meaningful activity and create a positive impact on physical and mental wellbeing. The service covers Erewash, Hardwick and North Derbyshire Clinical Commissioning Groups (CCGs) patient population.

Objectives:

- To provide a service to receive referrals from health and social care professionals and the voluntary sector across North Derbyshire and Erewash
- Identify the most appropriate voluntary sector service to support the person within their community
- To ensure a professional, prompt response to all referrals
- To improve accessibility to voluntary sector services for both the person and health and social care professionals
- To decrease time spent by referrers navigating voluntary sector services
- To identify gaps in voluntary sector services that will be shared with commissioners to inform future commissioning.

The vSPA North & Erewash referral hub remains located within the Integrated Care Team at Walton Hospital, accessed by a single telephone number. Subcontracted spokes continued to deliver the social prescribing service in High Peak and Derbyshire Dales.

Referrers constantly told us that say that vSPA is hugely valued service; saving time, highlighted services they did not previously know about and helping to avoid acute admissions.

The vSPA Liaison Workers received referrals from a variety of health and care professionals. The main referrers were, Community Therapy, Adult Social Care, GP Practice Care Coordinators, First Contact, Mental Health Services, GP's, Voluntary and Community Sector, Wellbeing Service and Community Safety.

The top three reasons for referral were, social groups, befriending visits and condition-related support. These referrals accounted for almost half of all those received.

The other main reasons for support requested included, transport / social car schemes, carers support, befriending phone calls, benefit checks, sitting services, exercise opportunities, cleaning support, shopping support, volunteering, help with gardening and home from hospital services.

We also had 'other' referrals. This list is extensive and includes (but was not limited to) requests such as: emotional mental wellbeing, dog walking, affordable warmth, handy van referrals, meals on wheels, advocacy, moving furniture to accommodate hospital beds, chaperones to support attendance at medical appointments, support to complete benefit claims & organise finance, de-cluttering, support to move house and home maintenance.

The 3,629 referrals made to vSPA North & Erewash during this period, generated 8,692 separate requests for service.

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TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Dronfield 2gether (D2G)

D2G is a community-based project for local people, delivered by local people to encourage a sense of belonging to a place that cares about the people who live there. The project encourages collaborative, joined-up working in order to achieve greater community resilience and improved health and wellbeing.

Dronfield 2gether has continued to work to its five outcomes:

1. Contribute to an increased community spirit in Dronfield.
2. Raise awareness of the value of working together to support each other and help individuals can do this.
3. Contribute to increased partnership working across organisations and schools in Dronfield.
4. A coordinated approach to providing support from and for community members via a network of 'hubs'.
5. Develop a network of 'Champions' to support the ongoing development of Dronfield 2gether.

The ethos of Dronfield 2gether is to facilitate opportunities for local individuals, community and voluntary groups and independent/statutory services, to work in a more joined-up, complementary fashion. This is achieved through the regular Champions meetings, where attendees come from a broad range of organisations including Churches Together, private businesses, a North East Derbyshire housing provider, Dronfield schools, community groups, VCS service providers, Public Health, Volunteer Centre, campaign groups etc. They share news about their activities, request assistance with things they need help with, promote their events, etc.

Highlights during this financial year include:

- 63 attendances at five D2G Champions meetings, by 38 different individuals.
- The Great Dronfield Get2gether in November 2017, which brought together 18 services/organisations, 17 local groups and around 60 Dronfield residents to share information about how they link to the local community and provide support to those most in need. 64 signposts were made to services and 21 people committed to receive a service or support on the day.
- As a direct result of the Great Dronfield Get2gether, TimeBank' and Drone Roses WI teamed up with a private business – Cliffe Park Tearoom – to offer a regular Time2Chat session.
- A monthly get together for dementia patients and their carers.
- A Dronfield 2gether website developed by a local socially responsible Dronfield business.

We are immensely grateful to our former champion Shelley Hinson, now the D2G Co-ordinator, who kindly stepped forward and took up the role on a voluntary basis. We thank Shelley for the commitment, enthusiasm and the time she freely gives to Dronfield 2gether, keeping the D2G project alive.

DERBYSHIRE VOLUNTARY ACTION

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Future in Mind

Future in Mind is the name given to the national strategy to improve children and young people's mental health services. Commissioned in March 2016, Derbyshire Voluntary Action took the lead for pilot a social prescribing approach to support and be responsive to the mental health needs and wishes of children and young people in North Derbyshire and Hardwick.

From spring 2017, commissioners asked Derbyshire Voluntary Action to develop a new project; which would provide mental health related support and training for voluntary and community groups, delivered using a place based approach. This work involves delivering bespoke mental health awareness training to community-based practitioners and volunteers within pro-social groups and providing a regular forum where members can receive additional specialist training and support. Derbyshire Voluntary Action now subcontracts four CVSs, working across north Derbyshire and Hardwick, to coordinate this programme and Positive 4 Young People CIC to develop and deliver mental health awareness workshops.

The training:

- Increases knowledge and understanding of mental health issues commonly experienced by young people.
- Helps pro-social groups to feel more confident in supporting and responding to a young person who is experiencing some form of mental illness.

April to October 2017 outcomes achieved by subcontracted providers include:

- 329 groups/clubs identified as working with 5 – 18 year old across the project area.
- 308 groups/clubs contacted about the project and its aims, and invited to take part.

2017/18	Mental Health Awareness Workshops	Attendances	Groups	Quarterly Forum	Attendances	Groups
Derbyshire Dales	1	8	4			
High Peak	1	14	8	1	3	2
Chesterfield	1	9	6			
Bolsover	2	17	8			
Total	5	48	26	1	3	2

DERBYSHIRE VOLUNTARY ACTION

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Financial review

a. Going concern

After due consideration, the Trustees are satisfied that Derbyshire Voluntary Action will continue as a going concern for the coming 12 months. The Charity's unrestricted reserves are sufficient to enable the organisation to fulfil its obligations to its membership and its financial commitments through to September 2019. Careful consideration has been given to the implications of a potential reduction or withdrawal of funding from the Derbyshire CCG's and contingency plans are in place. The Charity is also proactively pursuing new funding and income generation opportunities, and new partnerships, to mitigate any loss in statutory funding. For this reason they continue to adopt the going concern basis in preparing the financial statements.

b. Results for the year and reserves policy

DVA is largely dependent on funding from the statutory sector. During the year, 82% of funding came from NDCCG, HCCG and Derbyshire County Adult Services and 18% from other sources.

Total income for the year was £516,408 (2017: £577,260) and total expenditure was £467,839 (2017: £560,163) giving net income of £48,569 (2017: £17,097). Total funds carried forward were £432,466 (2017: £383,897) of which £342,215 (2017: £285,670) were restricted and £90,251 (2017: £98,227) were unrestricted.

The charity ended the year with £90,251 in free reserves in the general fund. The year-end reserve represents 9 months operating expenditure for the general fund and covers in full the minimum reserve target for the general fund of £77,875. The minimum reserve target equals approximately 6 months operating expense in the general fund and redundancy costs. It was established by estimating obligations that might still need to be covered if funding were withdrawn. The Directors recognise that the actual reserve will fluctuate from year to year depending on spending due to unforeseen opportunities or circumstances.

DVA operated 25 restricted funds during the year. The opening balances and any income added to each fund during the year must only be spent for each funds' intended purpose unless the fund grantor approves spending for other purposes. DVA anticipates that amounts not spent in the year received will be spent in the following year or at the end of the respective project.

Structure, governance and management

a. Constitution

Derbyshire Voluntary Action is a charity registered with the Charity Commissioners (No. 1134329) and a company Limited by Guarantee registered at Companies House (registered in England No. 6956527). It became a dual registered company limited by guarantee and charity on 1 April 2010. Derbyshire Voluntary Action operates independently from Offices 2a - 2c, Second Floor, The Market Hall, Chesterfield S40 1AR.

It is governed by the Memorandum and Articles of Association (Constitution), which was adopted on 7 April 2009.

b. The Health & Social Care Voluntary Sector Forum

The Derbyshire Voluntary Action Health & Social Care Voluntary Sector Forum is the General Meeting of the Membership of Derbyshire Voluntary Action including, once a year, the Annual General Meeting (AGM) to elect Directors to form a Board of Directors (Management Committee). The AGM was held on Wednesday 11 October 2017.

The Board of Directors is elected from the Membership and reports from Board meetings are given to the Health & Social Care Voluntary Sector Forum. Membership is by application form and can be either as an organisation (General Member) or as an individual (Individual Member). No individual or organisation shall be admitted to be either a General Member or Individual Member of the Charity unless the Board of Directors approves an application for membership. The Board has the right to refuse membership to any individual or organisation. All members must be committed to the furtherance of the objects of the Charity.

Attendance at the Derbyshire Voluntary Action Health & Social Care Voluntary Sector Forum is not restricted to members of Derbyshire Voluntary Action; it is open to any health related or social care voluntary or community group in Derbyshire. However, voting on any issues or elections is restricted to the membership. The Forum meets four times each year and has a forum mailing list of 341 representatives. Derbyshire Voluntary Action has 321 registered member organisations, and 11 individual members.

c. Board of Directors

Derbyshire Voluntary Action 'The Charity', remains administered by a Board of Directors elected annually at the AGM. The Board at its first meeting thereafter appoints the Chair, Vice-Chair and Treasurer. There is the facility to appoint up to three co-opted members during the year and the Memorandum and Articles of Association states that co-opted members will be chosen to ensure that the Board is representative of the geographic area and of the communities of interest in membership of Derbyshire Voluntary Action. All Directors, whether elected or co-opted, must be full individual or organisation members of Derbyshire Voluntary Action.

Under the terms of the Memorandum and Articles of Association, the Board of Directors may delegate any of its powers to one or more sub-committees consisting of members of the Charity to perform any function or duties more conveniently undertaken or carried out by a sub-committee. Derbyshire Voluntary Action has a longstanding sub-committee, consisting of two Board Members and the Chair, which deals with personnel issues.

The Directors seek to maintain a suitable balance of skills and interests among those serving on the Board and may, recruit or co-opt new members if a retirement call or a skill shortfall requires action. Subject to the maximum number allowed.

All new Directors are issued with an Induction Pack, and offered an induction meeting. During this period, the Chief Executive reviewed and updated the Induction Pack once.

d. Risk management

During the year the Directors reviewed and identified the major risks to which NDVA is exposed and determined the means for mitigating the risks. The risks continued to be primarily financial.

e. Public Benefit

The Directors reaffirmed Derbyshire Voluntary Action's contribution to the public benefit under three main issues.

1. What are the benefits that arise from our aims and actions?

Because of Derbyshire Voluntary Actions's aims and actions, a large number of small groups and organisations, directly supporting people with health and social care needs, benefit from:

- A voice – a route to high-level health and care regional decision making
- A strategic link to the Voluntary & Community Sector's inclusion in health and care commissioning, place based planning and building community resilience
- Leadership support for the development of social capital and community benefit
- Information about the statutory health and social care services that facilitates communication and effective partnership working
- Simplified information about local and national trends, policy changes and training
- Representation at partnership forums and high level strategic meetings
- Opportunities to network and explore partnership working between voluntary and community groups.
- Promotion and marketing of their services
- Financial support via grants and advice on applications for funding
- A referral route for health and care professionals and other statutory agencies to access voluntary sector services
- Facilitation of partnerships between Derbyshire Voluntary Action members
- Facilitation of partnerships between Derbyshire Voluntary Action members and other agencies

2. Is there any detriment or harm that may arise from our work and how is this balanced against benefit?

Derbyshire Voluntary Action runs an office and travels to meetings. The harm done to the environment from travel, paper use and other office machinery all occur as a result of these actions. It has an Environmental Policy aimed at minimising the impact of its activity via recycling, car sharing, etc. to ensure the benefits continue to outweigh the harm. It also takes its health and safety and safeguarding responsibilities seriously and aims to ensure that no harm arises to individuals from the way in which it undertakes its activities. The Directors are unaware of any other harm likely to arise from the activities of Derbyshire Voluntary Action.

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

3. Who are the beneficiaries of Derbyshire Voluntary Action?

The beneficiaries of our actions are potentially:

- All voluntary and community groups supporting individuals with health and social care needs in Derbyshire
- Individuals with health and social care needs living in Derbyshire
- Individuals in the statutory agencies who recognise the advantages of a coherent representative voice from the health and social care focused Voluntary Sector and benefit from a single point of referral into voluntary and community sector services
- Statutory agencies who see the benefit of Voluntary Sector inclusion and partnership working in Joined Up Care pathways.

The beneficiaries are 773 groups registered with the organisation to receive information, including the 341 registered member organisations and all the individuals who receive direct support from any of these groups, together with statutory agencies and service providers whose frontline staff support people to remain healthy and independent, living in their own home and community.

Plans for future periods

a. Future developments

The Health and Social Care Act 2012 and the NHS Five Year Forward View outlined plans to transform the NHS and social care in order to meet today's challenges. The emphasis is firmly on person-centered care with patients at the heart of commissioning decisions. Health and care strategic intentions include more care closer to home, greater partnership working, freeing up providers, empowering patients, encouraging self-care, working closely with communities at community/neighborhood level and giving a new focus to Public Health. Derbyshire Voluntary Action has developed its representational responsibilities and strategic influence in line with the development of these new priorities and structures, and the rapidly changing health and social care environment.

Made public in November 2016, the Derbyshire (City and County) Sustainability and Transformation Plan (STP) shows a Derbyshire footprint for transforming how health and care to be delivered over the next 5 years and beyond. Derbyshire Voluntary Action has been working hard to ensure STP leaders understand the role the voluntary and community sector has in prevention and care in the community. To make sure the voluntary sector offer is an integral part of the plan and not overlooked. Derbyshire Voluntary Action has also been a strong advocate for social prescribing and asset based commissioning to be included.

Throughout this financial year, Derbyshire Voluntary Action worked hard to maintain strong working relationships with the Clinical Commissioning Group staff, Derbyshire County Council Officers, Cabinet Members and all other stakeholders partners. We have continued to sit on statutory boards, partnerships and working groups, and have been directly involved in several multi-agency work streams and sub groups. Derbyshire Voluntary Action's Chief Executive remains as Chair of the County Learning Disability Partnership Board.

Derbyshire Voluntary Action has a particularly close working relationship with Public Health Locality managers and Development Workers Public Health Small Grants Schemes for Chesterfield, North East Derbyshire and Bolsover. Derbyshire Voluntary Action has been an active member of the Chesterfield Health and Wellbeing Partnership, N.E. Derbyshire Health Partnership and the Healthy Bolsover Partnership, all multi-agency planning and development groups. During this period, we have also acted as joint lead with Public Health and the Volunteer Centre Chesterfield and North East Derbyshire on the Chesterfield Volunteering Sub Group.

DERBYSHIRE VOLUNTARY ACTION

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Derbyshire Voluntary Action will continue to provide a mechanism to ensure the views and services of the health and care related VCS are heard and incorporated into the Derbyshire/Derby City Sustainability and Transformation plan (STP), now called Joined Up Care and local strategic planning, care pathways.

Derbyshire Voluntary Action will take a proactive role in the development of Place and the formation of Place Alliances.

Derbyshire Voluntary Action will continue to work towards improved wellbeing and better health in Derbyshire through the provision of infrastructure support for the health and social care related voluntary sector in the County. Its vision is the creation of places that function as cohesive, vibrant, caring communities – where vulnerable residents' wellbeing improves and where general wellbeing is resilient, thanks to sustainable community-rooted networks of interaction and mutual support.

Derbyshire Voluntary Action will continue to provide a voice at the strategic table and argue for positive change for the health and social care related VCS in Derbyshire.

Derbyshire Voluntary Action remains resolute in: supporting and promoting the VCS, partnership working, supporting and enabling the development of social capital and 'added value' and further development of close working relationships with voluntary, statutory and infrastructure agencies across Derbyshire.

Derbyshire Voluntary Action has committed staff resource to making initial steps in scoping the potential development of increased Corporate Social Responsibility within the local business community. We hope to be a conduit to opening up businesses skills and financial support for the benefit of our small to medium sized member charities.

Derbyshire Voluntary Action will be:

1. **A Champion of Social Value and Social Capital:** Derbyshire Voluntary Action is a champion of social value and social capital and fully embraces the need for services to deliver outcomes with a range of positive impacts: both direct and indirect. Derbyshire Voluntary Action has been an instrumental player in developing the Health and Wellbeing Board's ambitions to support the development of social capital for improved health outcomes in Derbyshire
2. **A Champion of the Voluntary and Community Sector:** Derbyshire Voluntary Action knows and understands the capacity, skills and commitment of the VCS to the wellbeing of Derbyshire residents and firmly believe in the sector's ability to be an effective and equal partner in the delivery of Joined Up Care.

DERBYSHIRE VOLUNTARY ACTION

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2018

Derbyshire Voluntary Action's strategic role is providing these benefits to the Statutory Sector in Derbyshire:

1. **A significant contributor to multi-agency work:** Derbyshire Voluntary Action will continue to provide representation, insight and key strategic input to high-level countywide Boards. Derbyshire Voluntary Action will remain a proactive, hands-on partner, volunteering for and contributing enthusiastically and effectively to sub-groups when appropriate.
2. **Added value:** Derbyshire Voluntary Action will continue to bring benefit to statutory agencies by supporting their commissioned services and initiatives.
3. **A communication channel and a platform for information exchange and debate:** Derbyshire Voluntary Action will continue to provide an effective mechanism for two way communication and consultation between statutory agencies and the VCS, using themed member groups, quarterly forums, focus groups, newsletters and e-bulletins to share information and facilitate debate. All of these platforms have the benefit of providing opportunities for networking and partnership building.
4. **Sector intelligence:** Derbyshire Voluntary Action will use its experience to continue to develop and maintain our membership database, our role in the development of the Derbyshire Community Directory.
5. **Grant Administration and Micro-commissioning.** Derbyshire Voluntary Action will continue hands-on management of various small grants schemes on behalf of DCC and CCG. Our quarterly forum meetings, and our daily conversations with our members means Derbyshire Voluntary Action's knowledge of Derbyshire groups, their services, their issues and their culture is the best it can be.
6. **Lever for securing third party investment in engagement and development of VCS services:** Derbyshire Voluntary Action will continue to scope funds from third parties of benefit to the VCS and itself.

With continued support from stakeholders, Derbyshire Voluntary Action expects to play an even more significant role as:

A proactive partner in the co-design and co-commissioning of new holistic community based approaches and initiatives. Our understanding of the direction of travel of the Health and Social Care landscape in Derbyshire at a strategic level enables Derbyshire Voluntary Action to see the bigger and wider picture: now and in the future. In the new world of Place Based Commissioning, we will be able to identify opportunities for new partnerships and collaboration and embrace a role as a proactive influencer, initiator, connector and enabler in ensuring that "Places" have the right mix of community provision to meet the identified needs of residents. Derbyshire Voluntary Action's record of accomplishment of direct project design, delivery and management can successfully translate strategic vision into opportunities for innovation, action and evolution at community level.

Derbyshire Voluntary Action will continue to support members to be included in new and forming health and care service pathways.

Derbyshire Voluntary Action will continue to support members to form working partnerships, informal or formal, as and when appropriate.

Derbyshire Voluntary Action will continue to support and represent members and peers in any recommissioning of VCS services, as appropriate.

Derbyshire Voluntary Action will continue to be an active member of 3D (the infrastructure consortia for Derbyshire).

Derbyshire Voluntary Action will continue to offer, when available, its meeting rooms for VCS groups to use free of charge.

DERBYSHIRE VOLUNTARY ACTION

**TRUSTEES' REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

Trustees' responsibilities statement

The Trustees (who are also directors of DVA for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees, on _____ and signed on their behalf by:

Heather Fawbert
Chair

DERBYSHIRE VOLUNTARY ACTION

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 MARCH 2018

Independent Examiner's Report to the Trustees of Derbyshire Voluntary Action (the 'Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2018.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Responsibilities and Basis of Report

As the Trustees of the Charity (and its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Since the Charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of (enter body here), which is one of the listed bodies.

I have completed my examination. I can confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

DERBYSHIRE VOLUNTARY ACTION

**INDEPENDENT EXAMINER'S REPORT (continued)
FOR THE YEAR ENDED 31 MARCH 2018**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Dated:

Jane Marshall FCA, DChA

BHP, LLP
57-59 Saltergate
Chesterfield
S40 1UL

DERBYSHIRE VOLUNTARY ACTION

**STATEMENT OF FINANCIAL ACTIVITIES INCORPORATING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2018**

		Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Income from:					
Donations and legacies	2	73,957	405,521	479,478	528,724
Charitable activities	4	36,930	-	36,930	48,344
Investments	3	-	-	-	192
Total income		110,887	405,521	516,408	577,260
Expenditure on:					
Charitable activities	5	115,913	351,926	467,839	560,163
Total expenditure		115,913	351,926	467,839	560,163
Net (expenditure)/income before transfers		(5,026)	53,595	48,569	17,097
Transfers between funds	13	(2,950)	2,950	-	-
Net income / (expenditure) before other recognised gains and losses		(7,976)	56,545	48,569	17,097
Net movement in funds		(7,976)	56,545	48,569	17,097
Reconciliation of funds:					
Total funds brought forward		98,227	285,670	383,897	366,800
Total funds carried forward		90,251	342,215	432,466	383,897

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

DERBYSHIRE VOLUNTARY ACTION
REGISTERED NUMBER: 06956527

BALANCE SHEET
AS AT 31 MARCH 2018

	Note	£	2018 £	£	2017 £
Fixed assets					
Tangible assets	7		-		-
Current assets					
Debtors	8	76,045		31,551	
Cash at bank and in hand		361,118		355,742	
		<u>437,163</u>		<u>387,293</u>	
Creditors: amounts falling due within one year	9	(4,697)		(3,396)	
Net current assets			432,466		383,897
Net assets			432,466		383,897
			<u><u>432,466</u></u>		<u><u>383,897</u></u>
Charity Funds					
Restricted funds	13		342,215		285,670
Unrestricted funds	13		90,251		98,227
			<u>432,466</u>		<u>383,897</u>
Total funds			432,466		383,897
			<u><u>432,466</u></u>		<u><u>383,897</u></u>

The Charity's financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Trustees consider that the Charity is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of the Act.

The Trustees acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The financial statements were approved and authorised for issue by the Trustees on their behalf, by: _____ and signed on

Heather Fawbert, Chair

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102) as updated for Update Bulletin 1), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Derbyshire Voluntary Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity and rounded to the nearest £.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

1.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold. Donated facilities are included at the value to the Charity where this can be quantified and a third party is bearing the cost. No amounts are included in the financial statements for services donated by volunteers.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

Income from grants, where related to performance and specific deliverables are accounted for as the charity earns the right to consideration by its performance.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. **Accounting Policies (continued)**

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity.

All expenditure is inclusive of irrecoverable VAT.

1.5 Tangible fixed assets and depreciation

All assets costing more than £1,500 are capitalised.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of financial activities incorporating income and expenditure account.

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Computer equipment	-	Over 3 years
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1.6 Operating leases

Rentals under operating leases are charged to the Statement of Financial Activities on a straight line basis over the lease term.

1.7 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the Bank.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at Bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

1. **Accounting Policies (continued)**

1.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide. Provisions are measured at the best estimate of the amounts required to settle the obligation.

1.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

1.13 Critical accounting estimates and areas of judgment

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Charity makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. There are no estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

2. Income from donations and legacies

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
vSPA Grants and Projects	-	78,003	78,003	152,248
North Derbyshire CCG - MHP	-	16,990	16,990	16,990
North Derbyshire CCG - Database	-	4,038	4,038	4,038
North Derbyshire CCG - Network	-	1,984	1,984	1,984
Hardwick CCG - MHP	-	16,990	16,990	16,990
Health Grants	-	7,423	7,423	7,423
JF General	67,357	-	67,357	57,155
JF Grants Admin	5,000	-	5,000	5,000
JF Small Grants	-	26,503	26,503	26,503
JF TEUIF	-	4,830	4,830	4,831
Macmillan End of Life	-	-	-	14,750
Macmillan Safe and Sound	-	32,203	32,203	39,698
Mental Health SRES	-	11,004	11,004	60,000
N Derbys. CCG - Hardwick	-	-	-	47,674
Dronfield 2gether	-	4,825	4,825	3,440
DCC - Chesterfield Public Health	-	15,000	15,000	10,000
DCC - NED Public Health	-	20,000	20,000	24,000
North Derbyshire CCG - Future in Mind	-	46,000	46,000	36,000
Be Cancer Safe	-	74,500	74,500	-
5 Ways to Wellbeing Bolsover	-	11,568	11,568	-
5 Ways to Wellbeing NED	-	14,100	14,100	-
5 Ways to Wellbeing Chesterfield	-	19,560	19,560	-
Grants repaid	1,600	-	1,600	-
Total	73,957	405,521	479,478	528,724

In 2017 of the total income from donations and legacies £62,155 was to unrestricted funds and £466,569 was to restricted funds.

3. Investment income

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Investment income	-	-	-	192
Total 2017	192	-	192	

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

4. Income from charitable activities

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Management fees	36,930	-	36,930	48,024
ND forum for Mental Health Carers	-	-	-	320
	<u>36,930</u>	<u>-</u>	<u>36,930</u>	<u>48,344</u>

In 2017, all income from charitable activities was to unrestricted funds.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

5. Charitable activities

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £	Total funds 2017 £
Admin costs	1,395	-	1,395	255
Bank charges	830	-	830	406
Consultancy	240	-	240	400
Contract work*	745	78,632	79,377	67,988
Grants - Chesterfield	-	13,947	13,947	64,704
Grants - High Peak and Dales	-	4,029	4,029	38,185
Grants - North East Derbyshire	-	6,457	6,457	51,235
Grants - Other	-	69,313	69,313	6,714
Insurance	334	925	1,259	1,730
IT equipment	4,138	4,265	8,403	3,088
Light and heat	1,125	-	1,125	178
Management fee	-	36,930	36,930	48,024
Marketing	54	375	429	525
Meeting fee	-	5,778	5,778	14,258
Pastoral support costs	-	8,035	8,035	15,192
Pension set up	-	-	-	1,500
Photocopier	53	47	100	967
Postage	425	1,853	2,278	2,540
Premises costs	5,240	4,079	9,319	8,749
Printing	-	2,037	2,037	2,005
Professional fees	3,122	-	3,122	2,706
Recruitment	-	1,056	1,056	189
Room hire and catering	696	2,851	3,547	5,428
Salaries	91,047	101,098	192,145	191,788
Social prescription	-	-	-	14,183
Stationery	943	2,698	3,641	2,173
Subscriptions	1,215	-	1,215	854
Sundries	295	-	295	821
Telephone	450	269	719	698
Training	921	27	948	1,233
Travel	2,645	7,225	9,870	11,447
	115,913	351,926	467,839	560,163

In 2017 of the total expenditure on charitable activities £101,108 was from unrestricted funds and £459,055 was from restricted funds.

*Refers to project work completed by other organisations.

DERBYSHIRE VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

6. Net income / (expenditure)

This is stated after charging:

	2018	2017
	£	£
Independent examiner's remuneration	<u>2,540</u>	<u>2,400</u>

7. Tangible fixed assets

		Computer equipment £
Cost		
At 1 April 2017 and 31 March 2018		<u>4,621</u>
Depreciation		
At 1 April 2017 and 31 March 2018		<u>4,621</u>
Net book value		
At 31 March 2018		<u>-</u>
At 31 March 2017		<u>-</u>

8. Debtors

	2018	2017
	£	£
Prepayments	2,021	-
Grants receivable	74,024	31,551
	<u>76,045</u>	<u>31,551</u>

9. Creditors: Amounts falling due within one year

	2018	2017
	£	£
Accruals	<u>4,697</u>	<u>3,396</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

10. Staff costs

The average number of persons employed by the Charity during the year was as follows:

2018	2017
No.	No.
9	11

No employee received remuneration amounting to more than £60,000 in either year.

The total amount of employee benefits received by key management personnel is £55,486 (2017: £65,659) The charity considers its key management personnel to comprise of the Chief Executive Officer and the Mental Health Liason Worker.

	2018	2017
	£	£
Wages and salaries	174,182	174,965
Employer's NI	12,704	11,707
Pension costs	5,259	5,116
Total	<u>192,145</u>	<u>191,788</u>

11. Trustee remuneration and expenses

No trustee has received remuneration for their services to the charity in either year.

Their travelling and other expenses are reimbursed in respect of expenses incurred on the charity's business. In the year ended 31 March 2018 a total of £423 was paid to 6 trustees (2017: £439 paid to 5 trustees)

12. Taxation

As a charity, NDVA is exempt from tax on income and gains falling within the available tax exemptions to the extent that these are applied to its charitable objects. No tax charges have arisen in the charity.

DERBYSHIRE VOLUNTARY ACTION

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

13. Statement of funds

Statement of funds - current year

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2018 £
Unrestricted funds					
General funds	98,227	110,887	(115,913)	(2,950)	90,251
Restricted funds					
Mental Health Liaison Service	120	33,980	(32,150)	-	1,950
UIF	20,126	4,830	(1,734)	-	23,222
Small Grants - Health Grants	-	7,423	(4,345)	-	3,078
Small Grants - JF Small Grant	669	26,503	(24,196)	-	2,976
Database and Network	4,336	6,022	(6,452)	-	3,906
Hardwick	16,364	-	-	-	16,364
Dronfield Together	869	4,825	(1,609)	-	4,085
Buddying	4,350	-	-	-	4,350
Public Health Chesterfield	3,653	15,000	(11,951)	-	6,702
Public Health NED	15,660	20,000	(29,166)	-	6,494
Future in Mind	52,272	46,000	(31,344)	-	66,928
Men Going Forward	18,263	-	(7,817)	-	10,446
vSPA	21,324	78,003	(72,571)	-	26,756
vSPA Winter Check	19,325	-	(10,556)	-	8,769
vSPA EIP	61,414	-	(16,210)	-	45,204
vSPA Social Prescribing	18,962	-	(8,959)	-	10,003
vSPA Winter Resilience	2,367	-	-	-	2,367
Mamillan End of Life	9,654	-	-	-	9,654
Macmillan Safe & Sound	6,258	32,203	(40,855)	-	(2,394)
Service Receiver Engagement Service (SRES)	9,684	11,004	(20,688)	-	-
Derbyshire Cancer Steering Group	-	-	(649)	2,950	2,301
Be Cancer Safe	-	74,500	(7,204)	-	67,296
5 Ways to Wellbeing Bolsover	-	11,568	(5,679)	-	5,889
5 Ways to Wellbeing NED	-	14,100	(7,063)	-	7,037
5 Ways to Wellbeing Chesterfield	-	19,560	(10,728)	-	8,832
	285,670	405,521	(351,926)	2,950	342,215
Total of funds	383,897	516,408	(467,839)	-	432,466

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

13. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2016 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2017 £
General funds					
General funds	88,644	110,691	(101,108)	-	98,227
Restricted funds					
Mental Health Liaison Service	29	33,980	(33,889)	-	120
UIF	19,263	4,831	(3,968)	-	20,126
Small Grants- Health Grants	-	7,423	(7,423)	-	-
Small Grants - JF Small Grant	16,744	26,503	(42,578)	-	669
Database and Network	4,327	6,022	(6,013)	-	4,336
Hardwick	17,750	47,674	(49,060)	-	16,364
Dronfield Together	8,333	3,440	(10,904)	-	869
Buddying	4,350	-	-	-	4,350
Public Health Chesterfield	2,048	10,000	(8,395)	-	3,653
Public Health NED	18,744	24,000	(27,084)	-	15,660
Future in Mind	36,000	36,000	(19,728)	-	52,272
Men Going Forward	31,650	-	(13,387)	-	18,263
vSPA	34,861	85,356	(68,893)	(30,000)	21,324
vSPA Winter Check	16,266	14,000	(10,941)	-	19,325
vSPA EIP	30,165	48,120	(16,871)	-	61,414
vSPA Social Prescribing	37,626	4,772	(23,436)	-	18,962
vSPA Winter Resilience	-	-	(27,633)	30,000	2,367
Mamillan End of Life	-	14,750	(5,096)	-	9,654
Macmillan Safe & Sound	-	39,698	(33,440)	-	6,258
Service Receiver Engagement Service (SRES)	-	60,000	(50,316)	-	9,684
	278,156	466,569	(459,055)	-	285,670
Total of funds	366,800	577,260	(560,163)	-	383,897

DERBYSHIRE VOLUNTARY ACTION

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

Summary of funds - current year

	Balance at 1 April 2017 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2018 £
General funds	98,227	110,887	(115,913)	(2,950)	90,251
Restricted funds	285,670	405,521	(351,926)	2,950	342,215
	<u>383,897</u>	<u>516,408</u>	<u>(467,839)</u>	<u>-</u>	<u>432,466</u>

Summary of funds - prior year

	Balance at 1 April 2016 £	Income £	Expenditure £	Balance at 31 March 2017 £
General funds	88,644	110,691	(101,108)	98,227
Restricted funds	278,156	466,569	(459,055)	285,670
	<u>366,800</u>	<u>577,260</u>	<u>(560,163)</u>	<u>383,897</u>

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

13. Statement of funds (continued)

The purpose of the restricted funds are:

Mental Health Liaison Service: The funding is provided by Hardwick CCG and North Derbyshire CCG to develop liaison between voluntary sector service providers and the statutory sector in Derbyshire.

UIF: This is a fund to cover out of pocket expenses for service users, carers and voluntary group representatives who participate in a variety of planning groups and consultation exercises relating to health issues in North Derbyshire. The funding is provided by North Derbyshire CCG and Derbyshire Social Services Department via a service level agreement.

Small Grants: The funding for the Small Grants Scheme is provided by North Derbyshire CCG and Derbyshire Social Services Department via a service level agreement. The fund is designed to offer funding to support small health related voluntary groups working in North Derbyshire.

Database & Network: Funding towards the development of the NDVA website, IT software and hardware.

Hardwick: This funding is provided by Hardwick CCG for the distribution of start-up grants for mental health self-help groups and projects.

Dronfield Together: This is funding from North Derbyshire CCG was for a project started in 2015 - 16 to build community capacity in Dronfield in partnership with the voluntary sector, the NHS and local government.

Buddying: This is funding from Harwick CCG to provide extra support to people with mental health issues to access the wider voluntary sector.

Public Health - Chesterfield: A grant fund for voluntary and community groups to run projects and activities to help meet DCC Public Health priorities in Chesterfield.

Public Health - NED: A grant fund for voluntary and community groups to run projects and activities to help meet DCC Public Health priorities in North East Derbyshire.

Future in Mind: A project to support children and young people at risk of self-harm and other mental health issues.

Men Going Forward: A project to enable middle-aged men suffering from or at risk of mild to moderate health issues to access meaningful activities.

The Voluntary Sector Single Point of Access (vSPA): A telephone service linking front-line professionals with the voluntary sector service providers and includes projects designed to help the public to access the voluntary sector. vSPA enables access to other sources of funding to meet community needs.

Macmillan End of Life: A project to map voluntary and community services pertinent to End of Life in Erewash, support patient and stakeholder engagement, provide VCS representation in relation to End of Life and to ensure liaison between the three CCGs engaged in the project.

Macmillan Safe and Sound: A project to support residents of Bolsover District who have a diagnosis of cancer and their carers – enabling them to access advice, information, medical, practical and emotional support through a team of volunteers managed by Volunteer Centre Chesterfield and North East Derbyshire.

Service Receiver Engagement Service (SRES): NDVA administered an interim service for service receiver

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018**

13. Statement of funds (continued)

engagement and representation between the closure of their previous organisation and the commissioning of a new service.

Derbyshire Cancer Steering Group: The purpose of the Derbyshire cancer steering group is to improve the lives of people affected by cancer across Derbyshire by:

- Improving communication across voluntary sector and support groups
- Facilitating information sharing amongst voluntary sector and support groups
- Influencing decision makers and raising the profile of those voluntary sector and support groups within the statutory services.

The Derbyshire Cancer steering group was established in April 2016 as a Derbyshire Voluntary Action health and social care voluntary sector sub group.

Be Cancer Safe: Be Cancer Safe is a community approach to improving cancer survival in North Derbyshire area. Funded by Cancer Research UK and hosted by Derbyshire Voluntary Action, the team want everyone in North Derbyshire to know about the signs and symptoms of cancer and what screening is available to them. The aim is to spread the Be Cancer Safe message as far as possible by using social media and delivering 'Information Sessions' to local organisations and businesses. The team then ask those people to pledge to champion the Be Cancer Safe message in their own communities.

5 Ways to Wellbeing: The '5 Ways to Wellbeing' Small Grants Fund is part of a county-wide targeted approach aimed at supporting people who are at higher risk of developing mental ill health.

The '5 Ways to Wellbeing' model is a set of actions which can be incorporated into everyday life to improve an individual's personal sense of wellbeing. These are;

- Connect: social/relationships element with the focus on making
- Be active: physical element with aims to suit level of ability and fitness
- Take notice: this is about 'savouring the moment', being self-aware
- Keep learning: trying something new; increasing confidence
- Give: seeing yourself and your happiness linked to the wider community

A transfer has been made from unrestricted funds to the Derbyshire Cancer Steering Group as a contribution from general reserves to the costs of the fund.

The Macmillan Safe & Sound project is in a deficit position due to funding being claimed in arrears.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2018

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2018 £	Restricted funds 2018 £	Total funds 2018 £
Current assets	94,948	342,215	437,163
Creditors due within one year	(4,697)	-	(4,697)
	<u>90,251</u>	<u>342,215</u>	<u>432,466</u>

Analysis of net assets between funds - prior year

	Unrestricted funds 2017 £	Restricted funds 2017 £	Total funds 2017 £
Current assets	101,623	285,670	387,293
Creditors due within one year	(3,396)	-	(3,396)
	<u>98,227</u>	<u>285,670</u>	<u>383,897</u>

15. Operating lease commitments

At 31 March 2018 the total of the Charity's future minimum lease payments under non-cancellable operating leases was:

	2018 £	2017 £
Amounts payable:		
Within 1 year	<u>5,650</u>	<u>5,650</u>